

# TERMS OF REFERENCE

CONSULTANT FOR ROSA-LUXEMBURG-STIFTUNG SOUTHEAST ASIA – REGIONAL OFFICE IN VIETNAM (RLS SEA)

## 1. Introduction

The Rosa Luxemburg Stiftung (short forms the “RLS” or “Rosa”) originated from the registered association in Germany once called “Social Analysis and Political Education” and founded in Berlin in 1990. The RLS is affiliated with the German political party “Die Linke” (The Left) and works closely together with “The Left” worldwide.

The RLS has become a provider of civic education and a centre for progressive social research in both Germany and throughout the world. As one of six party-affiliated political foundations in Germany it supports partners in developing countries striving for social justice, strengthened public participation and economic development. In April 2009, the RLS Regional Representative Office for Southeast Asia was opened in Hanoi (Vietnam) managing activities and partnerships in Vietnam, Cambodia, Laos and Myanmar.

In the Southeast Asian region, Rosa embraces the mission of assisting transformation countries, such as Cambodia, Laos, Myanmar and Vietnam to a socially just, sustainable, participatory and democratic society. Currently, it is cooperating with approximately 15 partner organisations like academic institutions and “grass-root” organisations as well as state partners on a variety of issues within the three components of social justice, socio-ecological transformation and participatory politics.

Under the support of BMZ, RLS SEA has assisted projects related to climate change adaptation in Vietnam since 2013 via several local NGO partners. After three years of assistance, RLS would like to conduct a mid-term review via a stakeholder workshop. This is the rationale for recruiting a qualified consultants who shall provide support for RLS in conducting a desk review on the impacts of RLS climate change program in Vietnam ( 2013-2015 period.)

## 2. Scope of assignment

Under the supervision of the RLS SEA Director, the consultant is responsible for doing the tasks as follow:

- Coordinating the booklet-producing activity among stakeholders (Greenid, Germany-based consultant, RLS SEA and RLS Berlin) to produce a booklet on renewable energy with RLS standard.
- Developing a booklet on Renewable energy basing on inputs (research reports) from Greenid project. The development of the booklet shall take into account Vietnamese context
- Providing technical advice to Greenid local team during the process of developing booklet.
- Working with Germany-based consultant to finalize the booklet.
- Expected outputs: Drafting a 20-pages-long booklet in English in RLS format

Envisaged work days for this assignment:

<b>TASK</b>	<b>WORKING DAYS</b>
Coordinating the booklet-producing activity among stakeholders	3
Developing a booklet on Renewable energy	6
Providing technical advice to Greenid local team	3
Working with Germany-based consultant to finalize the booklet	2
<b>TOTAL</b>	<b>14</b>

### 3. Requirements

- Second degree in the fields of social science, political studies or related fields
- Minimum 10 years of proven track record in providing technical advice or strategic advice related to environmental issues or climate change at national and international level.
- Knowledge and experience in working with local communities/civil society in Vietnam for climate protection initiatives.
- Widely connected with climate change networks at both national and international levels.
- Critical thinking and analysis skills, open minded attitude.
- Fluency in English and Vietnamese in oral and written language skills.
- Having experience in conducting similar assignments in the role of team leader.

### 4. Application requirements

- Most updated CV
- Motivation letter (one page long) explain how you fit in this position.
- A sample report (in English)
- ***Deadline of submission: 7<sup>th</sup> Oct. 2016 to the below-mentioned e-mail address.***

Tentative interview schedule for short-listed candidates 10<sup>th</sup> October 2016.

Further information can be obtained at RLS website at <http://rls-sea.de/>

**Contact person:** Mr Nguyen Tung - Project Manager - at the e-mail address: Nguyen.Tung@rosalux.vn

**Please refrain from phone inquiries.**

**We only consider applications meeting all above required conditions.**